

TENUGHAT VIDYUT NIGAM LIMITED
(A GOVT. OF JHARKHAND UNDERTAKING)
HINOO, DORANDA, RANCHI-834002
TEL: 0651- 6900241 , 6900250, 6900256

Website: www.tvnl.in

CST NO:229C	TIN NO:200992201429	PAN NO:AACCT1197L
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NIT No. - 14/HR/W/TVNL/RAN/2023-24

Due on - 23-02-2024 at 13:00 Hrs



TENDER DOCUMENT

SUBJECT: Hiring of twelve commercial diesel fuel Mahindra Bolero vehicles accompanying with drivers for two years period for official use at TTPS, Lalpania.



TENUGHAT VIDYUT NIGAM LIMITED

तेनुघाट विद्युत निगम लिमिटेड

(A GOVT. OF JHARKHAND UNDERTAKING)

HINOO, DORANDA, RANCHI-834002, JHARKHAND

Ref No. 1044/23-24

Dated - 02 -02-2024

NOTICE INVITING TENDER

NIT No. - 14/HR/W/TVNL/RAN/2023-24

On behalf of Tenughat Vidyut Nigam Limited (TVNL), Ranchi sealed tenders in two parts (Part-I Technical & Commercial Bid, Part-II Price Bid) containing three envelopes A, B & C (Requisite cost of Tender Document & Earnest Money of specific value in envelope 'A', Technical & Commercial Bid in envelope 'B' and Price Bid in envelope 'C') are invited for Supply of twelve commercial diesel fuel Mahindra Bolero vehicles accompanying with drivers for two year use in TTPS, Plant/office, the details of which are as follows:

Description of Work	Hiring of twelve commercial diesel fuel Mahindra Bolero vehicles accompanying with drivers for two years period for official use at TTPS, Lalpania.
Estimated Cost for Hiring of fourteen commercial diesel fuel Mahindra AC Bolero vehicles accompanying with drivers for two years.	Rs 53,28,000/- (Rupees Fifty three lakh twenty eight thousand) only plus GST as applicable for two years period.
Cost of Tender Documents (Non Refundable)	Rs. 590/- (Rupees Five hundred ninety) only per vehicle offer to bid.
Amount of EM to be deposited in the form of DD/BG/ online payment	Rs. 5,000/- (Rupees Five thousand) only per vehicle offer to bid.
Downloading of Tender Paper	From 02-02-2024
Last Date & Time for receipt of Tender Paper	23-02-2024 , up to 13:00 Hrs.
Date & Time of Opening of Part-I of Tender	23 -02-2024 , at 16:00 Hrs.
Place of submission of bid documents and address for communication	Electrical Superintending Engineer (C&M), Tenughat Vidyut Nigam Limited, Hinoo, Ranchi-834002.

1. The Bidder should have the following Qualifying Requirements (QR):

- i. Bidder must be a firm/ agency/ company/owner of commercial diesel fuel Mahindra Bolero vehicle that should be registered with appropriate authorities (attested copy of registration should be attached). Bidder can bid for minimum one commercial vehicle to maximum of twelve commercial vehicles as per the list of types of required vehicle.
- ii. The bidder should own commercial diesel fuel Mahindra Bolero vehicle of model not older than 2018 Make. The vehicles should be registered as commercial vehicle with updated registration, insurance and pollution certificate of the vehicle. The proof of ownership or lease holding should be produced along with the qualifying bid documents. Bidder may also declare to provide the registered vehicles within the stipulated time, if declared successful bidder.
- iii. Bidder must have GSTIN registration certificate, if applicable, issued by competent authority.
- iv. Bidder must have PAN card.
- v. The bidder shall submit the proof of ownership in case of own vehicle or in case of leased/hold vehicles a power of attorney/affidavit, authorizing the bidder to use the vehicle for hiring, on stamp paper from Notary.
- vi. The bidder should have at least one-year experience; certificate of satisfactory performance in similar services preferably with Central Govt./ state Govt./Public sector in the past three years shall be provided.

- vii.** Bidder should have previous year income tax return certificate and if available should submit authenticated copies of Profit & Loss and Balance sheet of last three financial years. In case where audited results for the last financial year are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered.
- viii.** Bidder has to submit a self-declaration that the agency/ bidder as a person, has not been blacklisted at the time of bid submission from any Govt/Semi Govt./ CPSUs /SPSUs/SEB's/ Reputed Private company. (Undertaking as per format Annexure-I must be submitted).
- ix.** Special consideration and preference may be given to TTPS, plant affected persons, vehicles owners whose vehicles are earmarked for replacement of the previously supplied vehicles on hire basis to TTPS and Drivers who are having at least 5 Years Plant gate pass as drivers presently plying TTPS owned/ Hire vehicles of TTPS, Lalpania, Bokaro. Against which qualifying criteria clause **iii** to **vii** will be waived to such bidders who fulfill the criteria for special consideration and preference. To qualify, the bidder has to submit plant affected people's certificate of TTPS, Lalpania, and copy of recent work order for supply of vehicle to TTPS on hire basis and Drivers to enclose the copy of at least past 3 years, TTPS Gate Pass issued by competent authority.
- x.** The bidders, who may wish to take special consideration of waiver of qualifying criteria clause **iii** to **vii**, will have to submit a notarized declaration with appropriate court fees that "No near relative" of the bidder firm/company/association of employees/owner of vehicle are working/employed in TVNL/TTPS. (Notarized declaration as per format Annexure-II to be submitted).
- 2.** The tender document is to be downloaded from the TVNL website www.tvnl.in . The cost of tender document per vehicle offer to bid shall be deposited at the time of submission of tender paper in the shape of Bank Draft issued by any Nationalized/Scheduled Bank in favour of "TENUGHAT VIDYUT NIGAM LIMITED" payable at Ranchi or Online deposited through payment gateway link in TVNL website only for existing TVNL vendors. (DD issued in the name of TVNL, TVNL, Ranchi etc. will not be acceptable). Tender shall not be considered without cost of tender document. Also at later stage after opening of the tender number of vehicle offered for bid cannot be changed and will depend on the cost of tender documents and EMD deposited. Any type of tempering/alteration with tender document shall not be allowed and offer, if submitted so, will be summarily rejected.
- 3.** Tender without Earnest Money shall not be considered. Offers shall be accompanied with the cost of tender document and earnest money deposit (EMD) of requisite value per vehicle offered to bid as specified above in a separate envelope 'A' failing which offers are liable for rejection. EMD may be furnished in the form of Demand Draft/ Bank Guarantee from any Indian Nationalized Bank/ Schedule Commercial Bank in favour of "TENUGHAT VIDYUT NIGAM LIMITED" payable at Ranchi or Online deposited through payment gateway link in TVNL website only for existing TVNL vendors. The Bank Guarantee should remain valid for 12 months.
- 4.** The earnest money will be forfeited on revocation of tender before expiry of validity of the tender or on refusal to enter into the contract after the award is made by TVNL to the bidder.
- 5.** Any corrigendum/Addendum/Extension of bid opening date and cancellation of NIT will be published through our website www.tvnl.in only and not through newspaper. The bidders are requested to visit our website regularly for any addendum/corrigendum/extension till opening of NIT.
- 6.** The due date of bid opening as mentioned in the tender will remain firm. However, in case of unforeseen circumstances or due to administrative reasons the bids are not opened on the due date, the same shall be opened on the next working day at the same time. In case the last date of submission of bids is declared as holiday, the bids received up to the time of closing of bids on the next working day shall be considered for opening.
- 7.** The undersigned reserves the right to reject any or all tenders or to distribute the work among the bidders without assigning any reason thereof.

Sd/-
(R. Ranjan)
Electrical Superintending Engineer (C&M)

TENUGHAT VIDYUT NIGAM LIMITED
HINOO, DORANDA, RANCHI-834002

BILL OF QUANTITY

PART- I (TECHNICAL& COMMERCIAL)

NIT No. - 14/HR/W/TVNL/RAN/2023-24

Sub: Hiring of twelve commercial diesel fuel Mahindra Bolero vehicles accompanying with drivers for two years period for official use at TTPS, Lalpania.

S.N.	Particulars	Details to be furnished by the Bidder (Enclose separate sheets if required)	Flag No.	Page No.
1.	Number of commercial vehicle offer to bid. (N)			
2.	Particulars of Earnest Money (DD No. /BG No./Online Payment & Date) (N x 5000/-)			
3.	Particulars of Cost of Tender Document(BOQ) (N X 590/-) (DD No. ./Online Payment & Date)			
4.	Name of the Bidder (Enclose Letter Head of firm, if available)		I	
5.	Address of Bidder with Telephone, Fax, E-mail		II	
6.	Name of the Proprietor/ Head of the Firm and its list of drivers giving details of commercial vehicle Driving license, EPF no., qualification and experience etc.		III	
7.	If bidding for more than one vehicle, average annual financial turnover of bidder during the last 03 years (Attach audited Balance Sheet & P/L Account for last three years ending 31 st March, 2023)	Average annual financial turnover of bidder during the last 03 (three) years Rs..... Annual Turnover FY 2022-23: Rs..... FY 2021-22: Rs..... FY 2020-21: Rs.....	VIII	
8.	Name & Designation of Authorized Signatory		IX	
9.	Nature of Bidder/ firm (Owner of the vehicle/ Proprietorship/Partnership /Pvt. Ltd./Public Sector) (Attach proof)		X	

10.	Permanent Account Number (PAN) (Attach copy if available)		XI	
11.	GST Registration Number (Attach copy if available)		XII	
12.	EPF. Code No. (Attach copy if available)		XIII	
13.	<p>Details required for ERP Vendor Coding:-</p> <p>a. Name of firm :</p> <p>b. Address :</p> <p>PIN:</p> <p>c. E-mail ID :</p> <p>d. Phone No. :</p> <p>e. Name of Contact Person:</p> <p>f. GSTIN No :</p> <p>g. PAN No :</p> <p>Details required for EMD Refund through RTGS/NEFT :</p> <p>j. Bank Name :</p> <p>k. Branch :</p> <p>l. Branch Code :</p> <p>m. A/c. No. :</p> <p>n. IFS Code :</p> <p>o. MICR Code :</p>		XIV	
14.	Other details and remarks, if any		XV	

(Signature & Seal of Bidder)

TENUGHAT VIDYUT NIGAM LIMITED
HINOO, DORANDA, RANCHI-834002

NIT No. - 14/HR/W/TVNL/RAN/2023-24

Sub: Hiring of twelve commercial diesel fuel Mahindra Bolero vehicles accompanying with drivers for two years period for official use at TTPS, Lalpania.

GENERAL TERMS & CONDITIONS

- a. **Validity of Offers:** The bid submitted by the bidders should remain valid for a minimum period of 120 days from the date of opening of Part-I unless otherwise specified.
- b. **Late Receipt of the Tender:** Special attention of the bidder is invited about the receipt of the tender in time. Tenders received after the stipulated date and time due to any reason, whatsoever, shall not be considered. Bidders are requested to see that their bids are delivered in the office of TVNL before the prescribed date and time.
- c. **Special terms and conditions of Tender :-**
- d. Cost of tender paper is Rs 500/- plus extra GST @18% (Rs 590/- with GST) and EMD is Rs 5,000/- for per vehicle offer to bid.
- e. To incorporate to the differential cost of Tender and EMD, bids are called manually by Open tender mode i.e. without the TVNL, SAP SRM portal.
- f. **Bidder's bid will be rejected if the offered price is found less than 20% of the estimated cost. (Estimated cost per vehicle per month is Rs 18,500/-).**
- g. **If more than one bidder is declared as the lowest bidder then following will the preference order given:**
 - I. Existing twelve vehicles owners whose vehicles are earmarked for replacement will be given first preference.
 - II. Drivers having Plant gate pass will be given second preference.
 - III. TTPS, Plant affected persons will be given third preference.
 - IV. Rest bidders will be given fourth preference.
- h. **Any Clarification:** Before quoting the rate, bidders are advised to visit TVNL office and get satisfied with scope of work for which rates are to be quoted. In-charge officer may be consulted for any clarification regarding scope of work and terms of tender. Bidder should go through the terms and conditions and technical specification of work carefully and sign in all pages of the tender document.

1. Instruction to Bidder:

- a. Bidders are advised to submit their bids strictly based on the scope of work, terms and conditions contained in the bid document and subsequent revisions/amendments, if any. The bid should be submitted along with covering letter.
- b. The bid shall be prepared and submitted by typing or printing in English on white paper in consecutively numbered pages duly signed by the authorized signatory with company seal affixed on each page. Any part of the bid, which is not specifically signed by the authorized signatory and not affixed with company seal, may not be considered for the purpose of evaluation.
- c. Copy of bid document, amendments/revisions to bid document if any, shall be signed and submitted along with the bid.
- d. Complete bid document including all enclosures should preferably be submitted in hard bond or spiral binding and all pages should be numbered and must be signed by the authorized signatory with seal of the company.
- e. Complete tender or tenders not submitted as per requirement as indicated in the NIT are likely to be rejected.
- f. Bidders shall submit their offer strictly as per terms and conditions of the tender document without any deviation. If at any time any of the documents/information submitted by the bidder is found to be incorrect, false or untruthful, the bid and/or the resultant order may be summarily rejected/cancelled at the risk of the bidder.
- g. Failure to furnish all information and documentary evidence as stipulated in the bid document or submission of an offer that is not substantially responsive to the bid document in all respects shall

be summarily rejected.

- h.** All bids will be received in duly sealed cover within the due date and time. Bids received after the due date and time is liable for outright rejection.
- 2. Earnest Money Deposit (EMD):** Offers shall be accompanied with Earnest Money Deposit (EMD) of requisite value as specified in a separate envelope failing which offers are liable for rejection. EMD may be furnished in the form of Demand Draft/ Bank Guarantee from any Indian Nationalized Bank/Schedule Commercial Bank in favour of “TENUGHAT VIDYUT NIGAM LIMITED” payable at Ranchi or Online deposited through payment gateway link in TVNL website only for existing TVNL vendors. (DD issued in the name of TVNL, TVNL Ranchi etc. will not be acceptable). The Bank Guarantee should remain valid for 12 months. The earnest money will be forfeited on revocation of tender before expiry of validity of the tender or on refusal to enter into the contract agreement after the award is made by TVNL to the bidder.
- 3. Security Deposit:** The successful bidder shall have to deposit total security deposit @ **10%** of order value in which initial security money @**5%** of the order value (including earnest money which will be retained as security money) before executing the agreement. Initial security money will be accepted as Bank Draft/ Bank Guarantee in the prescribed format not adjustable against running bill. Balance **5%** of security money will be deducted from R/A bills. The security money will be released after successful completion of work and closure of contract.
- 4. Payment Terms:** Payment of Contractor will be made through monthly running bills which will be verified by Engineer - in - Charge after successful completion of the work and payment of wages to the employee by the Contractor. The monthly bill in triplicate will be submitted by the Contractor to the Engineer -in -Charge latest by 5th of the every month. The contractor shall produce documentary evidence of previous month in support of deposit of EPF & GST tax before release of payment.
- 5. Paying Authority:** The Accounts Officer, TTPS, Lalpania will be the Paying Authority.
- 6. In-charge officer:** EEE(HR) /DDP, TTPS will be the In-charge officer for this work. The works are to be executed as per direction of In-charge officer. Anything not mentioned here in shall be decided by the concerned In charge of the work and shall be binding on the contractor.
- 7. Period of Contract:** The period of contract shall be 02 (Two) years from the date as shall be mentioned in the work order. If the services rendered have been found satisfactory, period of contract may be extended further as per requirement of site.
- 8. Safety Measures:** TVNL has a zero tolerance policy on adherence to Safety norms. The Contractor shall observe all the safety measures. Safety appliances have to be arranged by the Contractor at his own cost. Any compensation payable to the Contractor's employee in the event of accident or casualty has to borne by the Contractor himself and TVNL will not be responsible on this accounts in any way. In case of any damage due to negligence mishandling and mal operation by the staff of contractor, the damage would be made good by the contractor at his/own own cost. In case of non compliance, proportionate deduction will be made from the bills of the contractor.
- 9. Scope of the work:** Scope of the work is attached here as a guideline to execute the work. However contractor has to execute all the work as per direction of EEE(HR) /DDP, TTPS for proper working of equipments.
- 10. Agreement:** The firm or his legally authorized representative having Power of Attorney will have to execute an agreement with ESE(HR), TTPS within 25 days of issue of order in the event of placement of order on them. The agreement will have to be prepared on a non-judicial stamp paper of Rs.50/- only on Nigam's format. Bank Guarantee against Security Deposit, Performance Guarantee etc. as per order will have to be furnished well before execution of agreement. The contractor is required to produce all original paper and documents for verification before agreement failing which order will be cancelled. Contractor will not be allowed to start the work without executing the agreement.
- 11. Jurisdiction of Court:** Any dispute between the Contractor and TVNL shall be settled in the civil court, at Ranchi, Jharkhand only.
- 12. Labour Laws:** The bidder has to follow the guidelines laid under the labour law, workmen compensation, and EPF rules in respect of minimum wages, EPF payment and other service condition. In the event of any accident / casualty to the employees of contractor, the compensation payable to the employees is to be borne by the contractor and TVNL will not be responsible in any way.

- 13. Minimum Wage Guarantee:** The contractor shall strictly ensure that the minimum wages as stipulated by GoJ from time to time is paid to their Drivers. Any increase in minimum wages during the period of contract, will have to be paid to their Drivers without any claim on TVNL. If the contractor fails to comply with guarantee of minimum wages then the agreement is liable to be terminated and security money may be forfeited.
- 14. Taxes:** All statutory taxes as applicable shall be deducted from each running bill of contractor.
- 15. Violation of Terms & Conditions of Tender:** All terms and conditions of tender shall form a part of the contract. If contractor fails to execute the work up to entire satisfaction of Engineer -in -Charge as per terms & conditions of tender, then the contract agreement can be terminated after one month prior notice and security money shall be forfeited.
- 16. Subletting:** The successful bidder will have to execute the work directly. No subletting will be allowed.
- 17. Competent Authority:** Managing Director TVNL reserves the right to extend the due date and to reject any/ all the tenders or to increase / reduce/ distribute the quantity of tender without assigning any reason thereof and not bound to accept the lowest tender or to assign any reason for the rejection of the lowest tender. During the execution of work in case of any dispute between the In-charge officer and contractor, the decision of MD, TVNL will be final and binding.
- 18. Man Power:** A list of manpower arranged by the contractor should be submitted to In-charge officer of the work before deployment and same should be deployed with due permission of In-charge officer. If the performance of the deployed person is not found up to the mark at any time, the contractor will have to replace them with experience and suitable person. During the period of absence of contractors personnel TVNL will have right to deduct penalty from contractor's bill.
- 19. Tools & Tackles:** The contractor should have to arrange minimum of minor and special tools & tackles to run smoothly the vehicles.
- 20. Consumables:** The contractor has to provide all consumables like lubricant, coolant, brake oil etc. at their own cost, if required and applicable. The diesel fuel shall be supplied and arranged by TVNL.
- 21. Cleaning and Sanitization :** The Contractor must ensure to keep the running vehicle clean, tidy and properly sanitized in view of the COVID -19 prevention guidelines issued by the Govt. .
- 22. Working Administration:** In general working hours of the TVNL employee will be the working hours of employee of Contractor. However in case of emergency or as per requirement of the job, contractor's employees will be required to work beyond working hours and also on rest days and holidays on the direction of Work -in -Charge. Employees deployed by the contractor will be under the operational control of Work -in -charge. In case of any employee working in duty falling sick or proceeding on leave the facts shall be brought to the knowledge of Work -in -Charge and deficit will be made by the contractor without adding any additional cost to Nigam. If the vehicle remains vacant then penalty will be deducted from the contractor's bill. It shall be binding on contractor that it does not directly or through its personnel divulge the secrecy of the establishment of TTPS. Any person deployed by contractor will not be a member of any trade union operating in the TTPS Projects establishment or outside. They will not take part in any strike or sympathized with any such movement.
- 23. Penalty:** In case of any breakdown, fault or emergency maintenance, the contractor has to attend the same without any delay. In case of failing or deliberated neglect, the work will be carried out through outside agency at the cost & risk of the contractor and this may be liable for termination of their contract.
- 24. Transportation:** Successful bidder will be required to arrange his own conveyance for their driver/employee for attending their duties to the vehicle parked in Nigam garage.
- 25. Mobilization Time:** The successful bidder will be given maximum ten days time from the date of LOI/Work Order for mobilization of vehicle, manpower and enter in to agreement and starting the work. The contractor failing to enter in to agreement and start the work within ten days will lose the work order and earnest money/security money and work will be allotted to L2, L3.....bidder if they agree.

(Signature & Seal of Bidder)

TENUGHAT VIDYUT NIGAM LIMITED
HINOO, DORANDA, RANCHI-834002

NIT No. - 14/HR/W/TVNL/RAN/2023-24

Sub: Hiring of twelve commercial diesel fuel Mahindra Bolero vehicles accompanying with drivers for two years period for official use at TTPS, Lalpania.

Scope of Work and Special Terms and Conditions (STC)

1. Hiring of commercial vehicles for initial period of two years which on satisfactory performance may be extended on same rates terms & condition.
2. Commercial vehicle offered should be preferably brand new but model/ registration up to make 2018 make models commercial diesel fuel vehicles **Mahindra Bolero** or equivalent SUV models as decided by committee as per availability of model in the market. However the minimum present base price on the date of tender Opening should be not less than Rs 9 lakhs of the offered vehicles.
3. The deployed vehicles has to be in best shape with no visible dents and should be in its original design and no alteration will be accepted if the original physical look of the vehicle has been changed . Regarding this before execution of Agreement the vehicles to be deployed will physically checked and passed by committee constituted by ESE(HR), TTPS. The committee will physically check the vehicles and all related document to the vehicle deployed.
4. Equivalent make offered commercial diesel vehicle will be based on the base rate and should be higher or equal to the listed vehicle. Higher make commercial vehicle as per Serial, will be accepted but the model has to be in production and not obsolete model. In this regard final decision will made by the committee.
5. The offered vehicle will be maintained in good condition at your expense and any break down of the deployed vehicle, it has to be replaced either temporarily or permanently with equivalent make commercial diesel vehicle only.
6. The Bidder must have GSTIN if applicable and submit a self-attested copy of certificate of Registration. Applicability of GST will be as per GST Act.
7. The Bidder must submit Permanent Account Number and submit a self-attested copy of PAN card.
8. Bidders must submit proof of Monthly Wages paid/EPF paid/ Salary other perks paid to the drivers (not less than the minimum wages) including provision of mobile phones.
9. An undertaking to the effect that the firm has not been blacklisted/ banned/ suspended/ debarred from any organization/ institute and no case is pending with the police or in court of law against their name, duly notarized. If the same is found at any point of time in any circumstance, the contract shall be terminated and performance guarantee shall be forfeited. (Self Declaration form attached).
10. The vehicle having commercial/taxi registration in the name of the vendor (self-owned) will be hired. It must have First-aid kit, back horn (for reversing) and a portable fire extinguisher.
11. Make/Model of vehicles should not be earlier than 2018 on the date of opening of the technical bid (would be ascertained through original/First Certificate of Registration of vehicle).
12. **The running fuel for all the vehicles will be provided by TTPS at the rate of per Litres per 12 KM. Other than the fuel all the other consumables like lubricant etc. will be provided by the agency.**
13. Stepney (spare tyre) should always be kept in good and ready condition. The tyres must be replaced after every 50000 Kilometer running.
14. Insurance, Vehicle registration (commercial) driving license of the driver, fitness certificate of vehicle, and commercial permit related documents should be submitted along with the application. The deployed vehicles should be submitted along with the application. The deployed vehicles should have comprehensive insurance policy covering third party also.
15. Payment of road tax, Insurance, Vehicle registration, driving license of the driver, fitness certificate of vehicle, Commercial permit and all other statutory taxes and duties as per law are to be done by the agency.

16. The agency shall ensure the extension of validity of all statutory requirements related to vehicle and driver such as the comprehensive insurance, road tax, driving license, fitness certificate etc from time to time to keep it valid for the entire period.
17. Before deployment, the agency shall produce to work in charge all original documents of the vehicle like owner book, comprehensive insurance policy, road tax receipt, valid PUC certificate, fitness certificate, registration certificate of commercial vehicle etc for verification, failing which the vehicle may not be accepted for deployment.
18. Payment shall be released as per actual days of deployment of the vehicle. GST if applicable shall be paid extra at actual on production of documentary evidence.
19. The deployed vehicle will be used for local as well as outstation use.
20. The vehicle should be available on call basis round the clock as and when required by work in charge even beyond duty hour.
21. Deployed drivers must be humble, polite, and obedient and should have valid driving license with minimum experience of five years. The driver of doubtful nature must be replaced within a time period as specified by work in charge with new driver having valid driving license. **Deployed drivers should not be aged below 21 years. Age shall be mentioned in their identity card.**
22. If, any vehicle is not allocated to any Department Head or in absence of the Department Head for certain period, then by default HR/Head or his authority representative will be the work-in-charge for that period for the particular vehicle.
23. Penalty provisions
 - a) Penalty of non-reporting/absence of vehicle from duty shall be imposed @ 100% hire charge over and above non-payment of vehicle against the absence,
 - b) If after reporting for duty the vehicle gets breakdown and the agency fails to provide replacement against the breakdown vehicle within two hours, the vehicle shall be treated as absent on that day and penalty @ 100% hire charge shall be imposed over and above non-payment of vehicle against the absence.
 - c) Any other irregularity in vehicle not specified above shall be intimated by work in charge and have to be complied by the agency within time specified by work in charge.
 - d) The contract may be terminated by TVNL at any time as per total discretion of TVNL management, if found indulged in unlawful practices.
24. Accident.
 - a. If the vehicle meet an accident while being utilized by the company, no claim on account of damages to the vehicles or any person including the person travelling in such vehicle shall be entertained by the TVNL.
 - b. The contractor shall cover these risks adequately by obtaining comprehensive insurance policies, TVNL shall not accept any expenditure on this account.
 - c. If the vehicle provided on hire by the contractor to the company, meet an accident due to reasons attributable to the contractor or his employees and cause damages to the person/property of the company, the Contractor shall be liable to make good such losses, in the manner as prescribed by the company.
25. Vehicle conditions:
 - a) The contractor shall ensure that vehicles provided to the company are in perfect running conditions and trouble free.
 - b) All vehicles provided to the company shall have decent upholstery.
 - c) The vehicle may be released for planned maintenance work for one day in each month, with prior information. However, for such periods of absence, no payment shall be made or penalty will be imposed.
 - d) The vehicle metal body to be provided in good worthy condition having comfortable seating experience to the passengers.
26. Tolls and Parking Charges.
 - a) Tolls charges at bridge, parking charges in Airport/Railway Stations wherever become payable for the journey undertaken by the vehicles for the company shall be initially paid by the contractor. However such expenditure shall be reimbursed to the contractor by producing the original receipts. Such claims be made before completion of the following month.

27. All statutory obligations/compliances as applicable are to be borne by the agency.
28. Vehicle shall be stationed at Lalpania as per the job requirement and as decided by work in charge and none of them will be treated as an outstation.
29. In case the vehicle is deployed in states other than Jharkhand, necessary road permit etc will be arranged by the agency. Applicable taxes, permits, toll charges shall be reimbursed as per actual on the basis of documentary evidence.
30. Accommodation of driver will not be in the scope of TVNL/TTPS.
31. Log book entry must be done on daily basis and should have signature of work in charge or any other person authorized by him/her.
32. The payment will be made on monthly basis on submission of signed R.A. bill after necessary verification of the log book by work in charge.
33. This is one year whole job contract for supply of commercial diesel fuel Mahindra Bolero vehicles (total twelve nos.) with qualified driver(s) round the clock (24 hrs) service to Officer.
34. The commercial diesel fuel Mahindra Bolero vehicles (total twelve nos.) must be stationed at TTPS, Lalpania 24 hrs a day throughout the contract period including holidays.
35. The job involves provision of commercial diesel fuel Mahindra Bolero vehicles (total twelve nos.) with specified standard equipments, communication facilities and driver as per the specification given below. Punctuality, reliability and commitment are the essence of contract.
36. The contract shall be valid for a period of two years. The Department reserves the right to curtail or to extend the validity of contract on the same rates and terms and conditions at the discretion of the Department.
37. The following shall be submitted with the Tender bid: (For new procured vehicle /under procurement after NIT advertisement will be relaxed to submit document at the time of bid, but got submitted before issue of Agreement.
 - a) Proof of owning the vehicle with commercial registration no.
 - b) Other documents mentioned in the general terms such as PAN etc.
 - c) Valid road permit for state (Jharkhand) till the period of contract (copy)
 - e) R.C. Book (copy)
 - f) Road tax clearance (copy)
 - g) Pollution Under control (PUC) certificate (copy)
 - h) Comprehensive Insurance certificate of the offered vehicles (copy)
 - i) Fitness certificate for road worthiness from the statutory authorities (copy)
 - j) Any other requirement stipulated by the statutory authorities from time to time (copy) / Valid driving licence of the drivers (copy)
 - l) An under taking that the vehicle shall be provided from the date to be specified in the supply /work order.

(Signature & Seal of Bidder)

TENUGHAT VIDYUT NIGAM LIMITED
HINOO, DORANDA, RANCHI-834002.

BILL OF QUANTITY

PART – II (PRICE PART)

NIT No. - 14/HR/W/TVNL/RAN/2023-24

Sub: Hiring of twelve commercial diesel fuel Mahindra Bolero vehicles accompanying with drivers for two years period for official use at TTPS, Lalpania.

S.No.	Description of commercial diesel fuel vehicles	Unit	Nos.	Rate/ Unit (In Rs.)	Amount (In Rs.)
1	Supply of up to 2018 make model of commercial diesel fuel Mahindra Bolero vehicles or equivalent SUV models as decided by committee as per availability of makes available in the market. However the minimum present base price on the date of bid opening should be not less than Rs 9 lakhs of offered vehicles.	Nos.			
	Mention the Make/ Model/Year of commercial vehicles Offered	Mention no. of commercial vehicles Offered			
		Nos.	(in Figures)		
			(in Words)		
	Total (Rs in Words)				
	GST		Extra if applicable.		

(Signature & Seal of Bidder)

SELF DECLARATION

(of the Head of the Firm in its Letter Head)

I S/o
..... Resident of At-.....P.O.-.....
..... P.S.-..... Dist..... State-
.....PIN -.....do hereby solemnly affirm and declare as follows:-

1. That, I am aged about years. (Male Y/N / female Y/N).
2. That, I/we am/are proprietor/partner of the firm
..... At-.....
..... P.O.-P.S.-..... Dist.....
State-..... PIN -.....
3. That, no any investigations for an offence against Government regulation and subsequently prosecuted in a court of law against me or my above said firm.
4. That, I have never been convicted by any court of law.
5. That, I am not blacklisted or warned by any works department under Centre/State/Jharkhand Govt. and any Non-Govt. Organization.
6. That, all the above said and documents submitted are true and correct to best of my knowledge, information and belief. Verified and signed aton
.....2024.
7. Having read the terms & conditions of the above-mentioned tender and services to be provided, we undersigned, offer to provide light commercial vehicle in conformity with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith in separate sealed cover and made part of this Bid.
8. We undertake, to enter into agreement within one week of being called upon to do so and bear all expenses including charges for stamps etc and agreement will be binding on us.
9. If our Bid is accepted, we will obtain the bank guarantees from a Scheduled Bank for a sum as mentioned in this tender document for due performance of the Contract.
10. We agree to abide by this Bid for a period of 120 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
11. Until an agreement is signed and executed, this Bid together with your written acceptance thereof, in your notification of award shall constitute a binding contract between us.
12. Bid submitted by us are properly sealed and prepared so as to prevent any subsequent alteration and/or replacement.
13. We understand that you are not bound to accept the lowest or any bid, you may receive.
14. TVNL, Ranchi reserves the right to cancel the tender without assigning any reason.
15. TVNL, Ranchi reserves the right to reject any or all tenders without assigning any reasons whatsoever.

Signature with Firm seal

* **SELF DECLARATION** of the Head of the Firm duly filled with sign & firm seal in firm letter to be enclosed with tender documents.

NIT No. - 14/HR/W/TVNL/RAN/2023-24

Sub: Hiring of twelve commercial diesel fuel Mahindra Bolero vehicles accompanying with drivers for two years period for official use at TTPS, Lalpania.

PLANT AFFECTED PERSONS OF TTPS, LALPANIA, BOKARO CLAIMING PAP /RESIDENTIAL RELAXATION HAS TO SUBMIT A NOTARIZED DECLARATION WITH APPROPRIATE COURT FEES THAT “NO NEAR RELATIVE” OF THE BIDDER FIRM/COMPANY/ASSOCIATION OF EMPLOYEES/OWNER OF VEHICLE ARE WORKING/EMPLOYED IN TVNL/TTPS.

I.....s/o.....
R/o.....

..... hereby certify that none of my relative(s) as defined in the tender no : 14/HR/W/TVNL/RAN/2023-24 is/are employed in TVNL/TTPS, as per details given in tender document. In case at any stage, it is found that the information given by me is false/incorrect, TVNL shall have the absolute right to take any action as deemed fit/without any prior intimation to me.

Signed _____

Name (in Block Letters) _____

Position _____

Date _____

Seal of the bidder

The near relatives for this purpose are defined as:

- a)** Members of a Hindu undivided family.
- b)** They are husband and wife.
- c)** The one is related to the other in the manner as father, mother, son(s) and Son’s wife (daughter in law), Daughter(s) and daughter’s husband (son in law), brother(s) and brother’s wife, sister(s) and sister’s husband (brother in law).